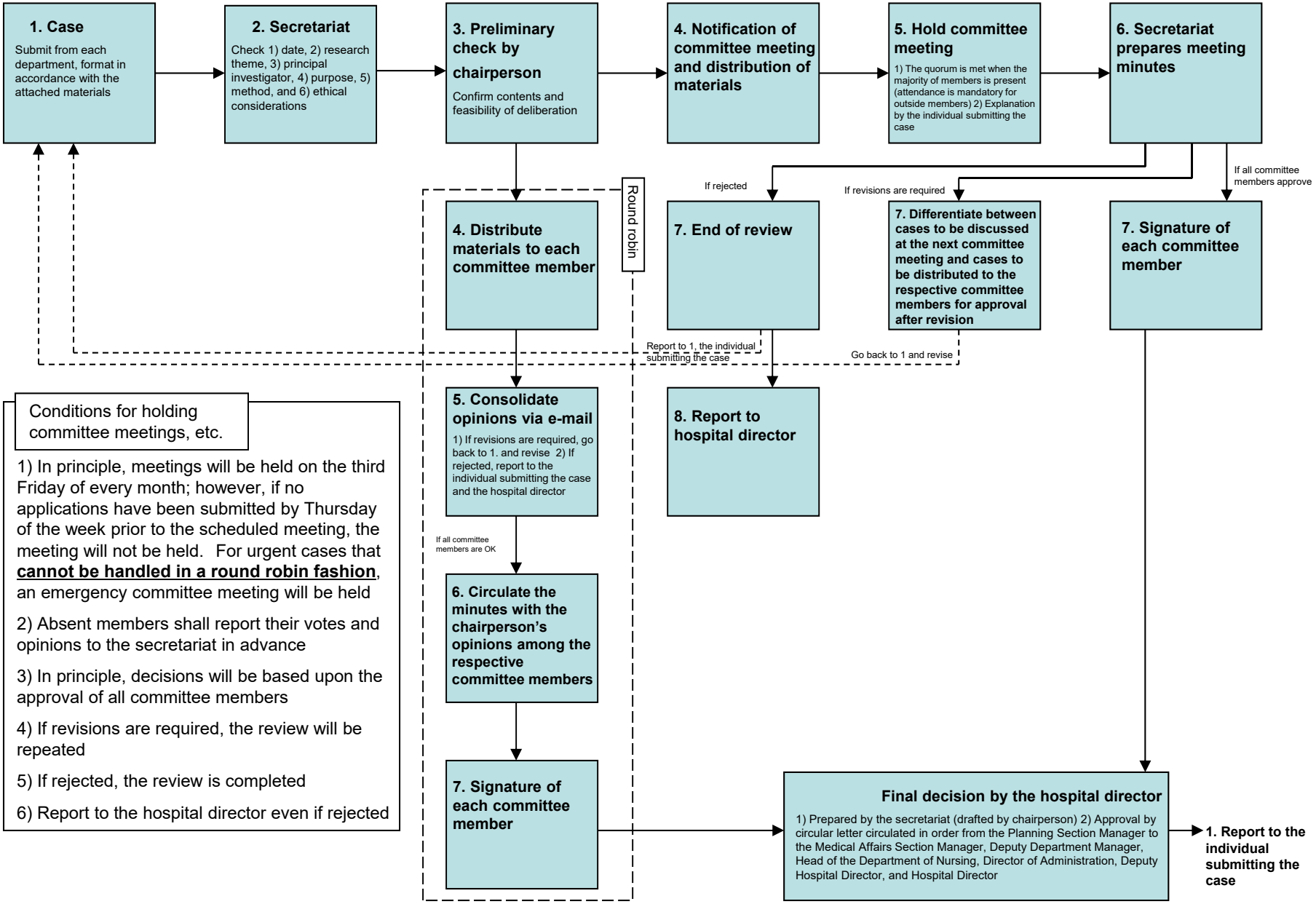
< NTT Medical Center Tokyo Ethical Review Board Case Review Application Flowchart>

April 8, 2020

NTT Medical Center Tokyo Ethical Review Board



Conditions for holding committee meetings, etc.

1) In principle, meetings will be held on the third Friday of every month; however, if no applications have been submitted by Thursday of the week prior to the scheduled meeting, the meeting will not be held. For urgent cases that **cannot be handled in a round robin fashion**, an emergency committee meeting will be held

2) Absent members shall report their votes and opinions to the secretariat in advance

3) In principle, decisions will be based upon the approval of all committee members

4) If revisions are required, the review will be repeated

5) If rejected, the review is completed

6) Report to the hospital director even if rejected